

Courses	Location	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11
Office 2007 - Access Introduction	Llandello		12				25				28			
Office 2007 - Access Intermediate	Llandello		13 14				26 27				29 30			
Office 2007 - Access Advanced	Llandello				3 4				11 12					1 2
Office 2007 - Excel Introduction	Llandello		10				6				6			
Office 2007 - Excel Intermediate	Llandello			15/16				16 17					10 11	
Office 2007 - Excel Advanced	Llandello				30 31				27 28				24 25	
Office 2007 - Outlook	Llandello		11				23				7			
Office 2007 - PowerPoint Introduction	Llandello	16					28			11				15
Office 2007 - PowerPoint Intermediate	Llandello	17					29			12				16
Office 2007 - PowerPoint Advanced	Llandello			4				7					4	
Office 2007 - Project Introduction	Llandello			9						17			16	
Office 2007 - Project Advanced	Llandello			10 11						18 19			17 18	
Office 2007 - Publisher	Llandello			3				1				7		
Office 2007 - Word Introduction	Llandello	9					12			4				6
Office 2007 - Word Intermediate	Llandello	10					13			5				7
Office 2007 - Word Advanced	Llandello			17/18				29/30				20/21		
Office 2010 Conversion	Llandello		28		11			10	29		9	28		9
Office 2010 - Access Introduction	Llandello						18				1			
Office 2010 - Access Intermediate	Llandello						19 20				15 16			
Office 2010 - Access Advanced	Llandello							19 20				13 14		
Office 2010 - Excel Introduction	Llandello			14						3				
Office 2010 - Excel Intermediate	Llandello				22 23						22 23			
Office 2010 - Excel Advanced	Llandello						26 27					5 6		
Office 2010 - Outlook	Llandello		27						26					15
Office 2010 - PowerPoint Introduction	Llandello			21						1				
Office 2010 - PowerPoint Intermediate	Llandello				29					2				
Office 2010 - PowerPoint Advanced	Llandello					21						4		
Office 2010 - Project Introduction	Llandello				8							24		
Office 2010 - Project Advanced	Llandello				9 10							25 26		
Office 2010 - Publisher	Llandello								28					14
Office 2010 - Word Introduction	Llandello		17						21					
Office 2010 - Word Intermediate	Llandello		18						22					
Office 2010 - Word Advanced	Llandello			22 23						15 16				
Windows 7 dates	Llandello			2	15	7	17	15	19	18	19	12	23	
Windows Vista dates	Llandello			1	1	4	16	6	18		12	17	14	

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Sage Accounts Introduction	Llandello			7		11		8		17		10		8
Sage Accounts Intermediate	Llandello			9				9				11		
Sage Accounts Advanced	Llandello						12 13					26 27		
Sage Instant Accounts Introduction	Llandello	24			16		18		8		2		3	
Sage Instant Accounts Advanced	Llandello			8				23				18		
Sage ACT! Introduction	Llandello	26			2		24			20		8		17
Sage ACT! Advanced with Drip Feed Marketing	Llandello					14 15				9 10				
Sage Payroll Introduction	Llandello	7			7	5		21			20			12
Sage Payroll Advanced	Llandello	19			21	6		22			21			13
Sage HR	Llandello				17					13				5
Acrobat Introduction / Essentials	Cardiff			21-22		18-19		13-14						
Acrobat Advanced	Cardiff			23-24		20-21		15-16						
Acrobat Masterclass	Cardiff			21-24		18-21		13-16						
Acrobat + InDesign Print Production	Cardiff	14			11						1			
Illustrator Introduction	Cardiff	24-25			21-22		16-17					11-12		
Illustrator Advanced	Cardiff	26-27			23-24		18-19					13-14		
Illustrator Masterclass	Cardiff	24-27			21-24		16-19					11-14		
InDesign Introduction	Cardiff	10-11	9-10		7-8	6-7	3-4	1-2, 27-28				27-28		
InDesign Introduction	Cardiff	10	9		7	6	3	1, 27			27			
InDesign Advanced	Cardiff	12-13			9-10		5-6	29-30						
InDesign - Masterclass	Cardiff	10-13			7-10		3-6	27-30						
InDesign Interactive	Cardiff	14			11							1		
Photoshop Introduction	Cardiff	17-18	7-8		14-15	4-5	9-10	30-31			4-5, 25-26			
Photoshop Advanced	Cardiff	19-20			16-17		11-12				6-7			
Photoshop Masterclass	Cardiff	17-20			14-17		9-12				4-7			
Photoshop ACA - Masterclass	Cardiff	17-21			14-18		9-13				4-8			
Photoshop ACA Prep + Exam only	Cardiff	21			18		13				8			
Enfocus Pitstop Print	Cardiff	14			11						1			
Adobe Creative Suite Web	Cardiff	3-7	28 Feb-4 Mar			25-29		20-24						
DreamWeaver Introduction Web Building	Cardiff	3-5, 31 Jan-2 Feb	28 Feb - 2 Mar		28-30	25-27	23-25	20-22			18-20			
DreamWeaver Introduction Basics	Cardiff	14			11						1			
Dreamweaver ACA 2-days + Exam	Cardiff				28 Mar - 1 Apr		23-27				18-22			
Dreamweaver Prep + ACA Exam only	Cardiff			4		1	27				22			
Flash Introduction	Cardiff	6-7		14-15	3-4	11-12, 28-29		6-7, 23-24			21-22			
Flash Designer ACA 3-days + Exam	Cardiff			16-18		13-15		8-10						
Flash ACA - Masterclass	Cardiff			14-18		11-15		6-10						
Flash ACA Prep + Exam only	Cardiff			18		15		10						
Flash Actionscript Introduction	Cardiff					20-21								
Certification Days	Llandello	3	31	28	28	25	30	27	25	8	26	31	28	5

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